



learning today - leading tomorrow



# Key Skills for Success

## What is the course?

Endorsed by the Royal Chartered Management Institute, 'Key Skills for Success' consists of three modules, each designed and specifically written for students to include:

- My Personal Skills Profile
- Communication
- Teamwork

## What is the importance of the course?

There is a growing body of research highlighting how a consistent focus on teaching character qualities and leadership skills is directly linked to students being able to flourish at school, in the workplace, and in society.

## How are the modules taught?

The modules are designed for active learning. These activities are key components of the course and will include group discussions, presentations, teamwork, research, planning and reflection.

## What are the benefits of the course?

- Full course materials and FREE teacher training
- Teachers' notes, resources and lesson plans for every module
- Each module is individually certificated
- Endorsement from awarding organisations and school leaders

## What students say...

*"Developing my Personal Skills Profile has really been useful. Understanding how I perceive myself and how this might be different from how other people perceive me was really interesting."*

*"I fully understand how I am going to make myself as competitive as possible in order to achieve my goals."*

*"Throughout this course I feel I have developed my communication skills. I certainly feel more confident in being able to define my skills and qualities to others."*

*"I enjoyed the teamwork module very much. I have learned many skills that will benefit me in the future."*



TFL Education Ltd

t: +44 (0) 7973 500 065 e: [director@tfleducation.com](mailto:director@tfleducation.com) w: [www.tfleducation.com](http://www.tfleducation.com)



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### My Personal Skills Profile

This module aims to help students to understand:

- That there is potential for greatness in everyone
- That good leaders judge a person by personal traits and not physical appearance
- The importance of confidence and the negative effects of poor self-esteem
- The importance of knowing who you are and what you can do

By the end of the module students should recognise:

- The behaviours of those with low self-esteem
- Simple ways in which we can help to build confidence in others
- The qualities that you can develop to help you succeed

### Communication

This module aims to help students to understand:

- The value of clear, honest expression
- Why emotional literacy is as valuable as academic achievement
- Why effective listening matters
- How to respond when listening
- The power of the spoken word
- The skills of an effective speaker

By the end of the module students should recognise:

- The importance of listening as a skill
- The importance of communication
- Some of the key characteristics of an effective speaker

### Teamwork

This module aims to help students to understand:

- The difference between a team, a group and an individual
- That teams have the power to achieve more than the individual
- That teams rely on each individual's contribution
- That no individual is more important than the team
- That each individual contributes distinct skills to the team
- A team will fail without commitment from all its members

By the end of the module students should recognise:

- The benefits of working in teams
- That good teams will outperform a group
- That leadership changes within the team



### Want to find out more?

For more information please contact:

**Aiden Harper**

t: +44 (0) 151 722 9765

m: +44 (0) 7973 500 065

e: [aiden.harper@tflducation.com](mailto:aiden.harper@tflducation.com)